

Trapped History's Privacy Policy

Our contact details

Name: Oswin Baker
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The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contact details and user stats (this includes name, email addresses and data about the use of the Trapped History website and podcast)

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you because you have either signed up to be part of the Trapped History community, receive the newsletter, listen to the podcasts or have been in touch through the website about the Hall of Fame.

We only use the information that you have given us in order to make your Trapped History experience as good as possible – for instance, by alerting you to new episodes or events.

We do not share this information with any other organisations or individuals.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information is your own consent.

You are able to remove your consent at any time. You can do this by emailing podcast@trappedhistory.com. You can also unsubscribe from the Trapped History newsletter at any time by clicking on the link at the foot of the newsletter.

How we store your personal information

Your information is securely stored.

We keep personal information (such as subscriber names and email addresses) for up to five years or until you decide to remove your consent. At that point, we will then dispose your information by deleting it from our systems.

Your data protection rights

Under data protection law, you have rights including:

- **Your right to withdraw consent at any time**
- **Your right to erasure** You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to data portability** You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.
- **Your right of access** You have the right to ask us for copies of your personal information.
- **Your right to rectification** You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at podcast@trappedhistory.com if you wish to make any of the above requests.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at podcast@trappedhistory.com.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:
Information Commissioner's Office
Wycliffe House, Water Lane
Wilmslow, Cheshire SK9 5AF

Helpline number: 0303 123 1113
ICO website: <https://www.ico.org.uk>